



## **RECRUITMENT ADVERTISEMENT**

### **About Us**

City eye hospital is a social venture that provides quality and affordable eye care to people living in Kenya and is a member of the ACCESS eye hospital network in Sub-Saharan Africa. We are a dedicated, dynamic, and experienced team of eye care professionals.

We are looking forward to onboard top and unique talent to support our venture of offering unmatched eye care services in line with our core values; God, People and Excellence. We have exciting career opportunities as detailed below;

### **Vacancy Details**

<b>Our Ref:</b>	CEH/HR/REC/030/2021	<b>Terms of Engagement</b>	1 year initial apprenticeship contract and permanent upon confirmation
<b>Role:</b>	Ophthalmic Assistant Trainee	<b>Place of work:</b>	City Eye Hospital- Main and other branches or vision centers
<b>Reporting to:</b>	Unit Nurse In- Charge	<b>Seniority Level</b>	Entry

### **Main Purpose of the Role**

This is an initial one-year apprenticeship program, whereby the successful applicants for the program are taken through intense theoretical and practical on-the-job training aimed at equipping them with skills required by Ophthalmic Assistants. Once successful in the training, the trainee shall then be redeployed in the patient service centers in any of our facilities to provide assistance to our clinical and patient care teams.

### **Knowledge and Experience Required**

- a) KCSE certificate attained not later than 2019, with a minimum grade of D+.
- b) Computer literacy
- c) Previous work experience in a hospital shall be an added advantage.

### **Key Skills and Competencies Required**

- (i) Good communication and Customer Care Skills.
- (ii) Ability to work effectively both independently and as part of a team.
- (iii) Demonstrated ability to uphold and align oneself with the core values of city eye hospital.



## **Application Criteria**

Interested and qualified candidates, who are **not older than 28 years old** can drop their application at our reception, City Eye Main Hospital located Opposite Traffic Police Headquarters, Ngong Road, or send them via post through P.O Box 19744-00202, Nairobi. The application time frame closes on **3<sup>rd</sup> December 2021**.

The application **must** include;

1. A **hand written** cover letter expressing their interest in joining the program and also explaining how their personality aligns to the core values of City Eye Hospital; God, People and Excellence.
2. A Typed up-to-date CV, not more than 4 pages long.
3. A duly executed and stamped letter of recommendation from a religious superintendent (priest, bishop, pastor, church elders, Imam etc).

### **NB:**

Persons with an interest in a career in eye care and those from a needy back ground are encouraged to apply.

**We are committed to grant you a great applicant's experience, and we do not discriminate against gender, religion, marital status or any other diversities. All applications shall be accorded due consideration but due to the high volume of the same that we receive, we shall only be able to contact the shortlisted candidates. Applicants who fail to adhere to the application criteria indicated and do not meet the qualifications highlighted shall automatically be disqualified**